**Great Linford Primary School Parent Partnership Minutes**

|  |
| --- |
| **Key person responsible for minutes : Carol Mallett** |
| **Date: 03/5/19 Team: Staff- Tara, Carol, Thoura, Shirley, Leigh-Anne Parents/ carer representatives/ community- Clara, Kayleigh, Steve****Team members absent from meeting: Andy and Claire sent apologies** |
|  | **Issues** | **Solutions accountability and deadlines – when Yellow It has been actioned** |
| **Main Agenda Discussion and issues arising** | Tara thanked everyone for helping to look at and send in their views of previous Home School Agreement and she used these to draft a new Home Community Partnership Agreement 2019 prior to this meeting.Tara shared the new Home Community Partnership Agreement 2019 with everyone at the meeting and together we changed wording and added statements where we felt it was needed. The final draft will be sent to everyone to see if everyone is in agreement with the wording before it is shared to parents.Tara and the team looked at the Cake and Curriculum meeting slides to see if anything needed to be added or tweaked. Lots of views were shared, Tara made notes and She will update and this will be shared with everyone.Next meeting is on Friday7th June at 4pm in the Partnership Room to look at action plan for LPPA   | Have all actions from last meeting been completed?**Action 2-**SM to invite representative from dance and music centre – from last meeting – to do by next meeting.Action from this meetingOnce Tara has updated the Home Community Partnership Agreement and the Cake and Curriculum Slides, Carol to send out to all along with the minutes from this meeting. |