**Great Linford Primary School Parent Partnership Minutes**

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| **Key person responsible for minutes : Carol Mallett** |
| **Date: 29/3/19 Team: Staff- Tara, Carol, Thoura, Shirley, Leigh-Anne Parents- Clara, Kayleigh****Team members absent from meeting: Julie, Cindy, Joanna, Savita** |
|  | **Issues** | **Solutions accountability and deadlines – when Yellow It has been actioned** |
| **Main Agenda Discussion and issues arising** | * Tara explained the award and how we can work together in the future
* Introductions
* Kayleigh -son Harry year 1 -skill set computers, accounting, foiling (Kayleigh will bring some to share with us at next meeting)
* Thoura -EAL specialist –skills translate and speaks five languages
* Clara- LSA in secondary school, qualified as therapeutic councillor working with 18+
* Shirley- Triplets – Skill set -could help us in lots of ways, knowledge and connections– organiser
* Tara Head -Teacher- passions – creativity in forefront in education
* Leigh-Anne- LSA -Jacob Y1 Jack Y3 – Skills –Patience, HR
* Carol- Family Champion – Skills talking and listening, calming approach, people person, organiser

Other stake holders – Who we could approach to be on our committee* Parish Councillor – Ruth or Eirwin
* Rev Chucks
* Carer representative
* Andy Pottery - Community mobiliser
* Art Gallery or Art centre/music centre, Claire Sapsford and someone Shirley knows at dance

 Club representative* Governor

TL talked through Audit tool Red, Amber, Green, how we have to rate ourselves with evidence to support rating and that once this is completed with CM and TL we will produce an action plan then share with group.**Next steps**TL will give copies of slide from transition and the school agreement to CM to circulateThis committee will individually look at the home school agreement, re write any areas that need updating ref below areas discussed at meeting and send to CM by Tues 30th April Including:* Uniform
* Parking
* Language outside gates as this reflects on school
* Cyber bullying children outside of school on social media
* our roots and what they mean
* Keeping healthy

, We are also going to look at how we can make the experience for children and families even better in transition, please bring your notes to the next meeting   | **Action 1** -CM to invite Parish Councillor, Rev Chucks, Carer, Andy, Claire Sapford to next meetingrevchuks@standrewsgl.orggordon.panther@googlemail.comsray1610@yahoo.co.ukandy.macdermott@gmail.comclaire@miltonkeynesartscentre.org**Action 2-**SM to invite representative from dance and music centre**Action 3**-CM and TL to write action Plan – TL has wrote it and will be shared at meeting on the 7th June**Action 4**-CM will send slides of transitions, copy of current home school agreement  along with these minutes to all on the Parent Partnership Committee.**Action 5**-CM will upload these minutes to Parent Partnership area on our website **Action 6**- Committee will return all their ideas to CM by 30th April**Action 7**-TL and CM will meet to collate everyone’s views onto an A4 sheet including links to our website to support our parents and community. Once we are all happy with this it will become our new home school agreement.**Action 8**-Transition-These ideas will be shared together at next meeting on the 3rd May |