Focus: Computing

Key Vocabulary

being used without permission.

To add copied or cut text.

without looking at the keys.

documents on a computer.

copyright

delete

keyboard

paste

space bar

touch typing

word

processing

Law protecting other people's work from

A button on the keyboard to remove

An input device made up of buttons to

A button to add room between letters.

Using a keyboard with your fingers

A program used for creating text

Oon wight

Copyright

When someone puts something online it belongs to them.







A picture, drawing or photograph

A video, television programme or film

Text, such as a book, article or report

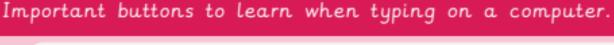
A game

You cannot re-use it without their permission.



Keyboard Buttons







Word processing software:

Writing program - Sid the dog.txt

File Save Print Copy Cut Text Clipart Font

Bals

Balsamiq sans

Regular (aA)

Sid, the silly sausage dog, swam in the sparkling sea.

Key Facts

Bold [

Sid, the silly sausage dog, swam in the sparkling sea.

Italics (

Sid, the silly sausage dog, swam in the sparkling sea.

Underline U

Sid, the silly sausage dog, swam in the sparkling sea.

Highlight (2)

Sid, the silly sausage dog, swam in the sparkling sea.



E-books and e-documents can be read on electronic devices

